

The August 28, 2025, Mental Health/Disability Services of the East Central Region Governing Board (Disability Access Point District 7) meeting was brought to order at 1:00 pm. The meeting was located at Johnson County Health and Human Services, 855 S. Dubuque St., Iowa City, IA 52240 and by Teams.

Board Members Present: SHIRLEY HELMRICHS DELAWARE CO (Teams)| SAMI SCHEETZ LINN CO | DIANE BRECHT ADULT PROVIDER REP | LAURA SEMPRINI ADULT & FAMILY PEER REP | LORI SHEELER PARENT REP (Teams)| RON TIPPITT BENTON CO (Teams)

Board Members Absent: RICK COLPITTS CHILDREN'S EDUCATOR REP | JONATHAN DEGAN IOWA CO | JOHNNY HILL LAW ENFORCEMENT REP

Public Comment: None

M/S/C: Scheetz & Semprini to approve the August Governing Board agenda.

M/S/C: Brecht & Scheetz to approve the previous meeting minutes of the Governing Board.

No conflict of interest noted.

Financial Reports:

Deb Seymour-Guard presented the July Region close-out claims totaling **\$2,779,457.38** and reviewed the Region's cash position as of July 31. Disability Access Point (DAP) claims for July totaled **\$202,031.01**, primarily for staff wages and benefits.

M/S/C: Scheetz & Brecht to approve the July claims/ECR close-out/DAP as presented.

Deb Seymour-Guard presented the July Financial Report showing total close-out revenues of **\$35,511** and cash expenditures of **\$2,779,547** (78% of budget). Adult expenditures were 95% of budget and children's 46%.

M/S/C: Brecht & Scheetz to approve the July Financial Report.

IT and Technology Contracts:

Deb Seymour-Guard reported ongoing IT challenges and presented three contracts for approval:

1. **Spindustry** – \$15,545 for IT support and governance training.
2. **Sanity Solutions** – \$24,016 annually for archiving data.
3. **Crexendo** – \$3,298.68 annually for integrated phone system.

Total projected cost: **\$42,859.68**, within the \$120,000 IT budget.

M/S/C: Scheetz & Semprini to approve contracts with Sanity Solutions and Crexendo.

28E Agreement:

Julie Davison presented the final 28E Agreement for approval, noting feedback from counties and minor legal edits. Counties are asked to return signed agreements by **November 1, 2025**.

M/S/C: Scheetz & Semprini to approve the 28E Agreement with a November 1 deadline.

Contract Process:

Discussion was held on allowing contract approval between meetings when within the approved budget.

M/S/C: Semprini & Scheetz to authorize the Chair and Vice Chair to approve and sign contracts between meetings as needed.

Single Employer Discussion:

Discussion was held on how to pursue transitioning to a single employer of record.

M/S/C: Brecht & Scheetz to approve moving forward with Central Iowa Juvenile Detention as single employer of record.

Future Meetings:

It was suggested to cancel the September meeting unless business arises requiring board action.

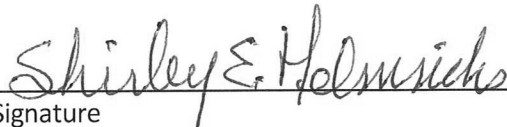
M/S/C: Brecht & Tippitt to approve the future meeting schedule as discussed.

Updates:

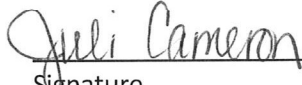
- **District 7 Disability Access Advisory Council:** 20 applications reviewed for the new advisory board required by Iowa Code; 9 members selected with 5 being individuals living with a disability or a caregiver; membership pending HHS approval; first meeting anticipated in October.
- **Staffing:** One new Navigator starting in September; additional hires in process.
- **HHS Contract:** Ongoing discussions; relationship reported as positive.
- **CEO Transition:** As previously recommended by the Governing Board, permanent CEO hiring to be revisited later in 2025 once organizational structure is stabilized.
- **HHS Monthly Report:** Compliance and performance reporting continues on schedule.

Meeting adjourned: 2:00 p.m.

Minutes approved by the Governing Board.



Signature
Shirley Helmricks, Board Chairman



Signature
Submitted by: Juli Cameron, Clerical Operations