

The July 30, 2020 Mental Health/Disability Services of the East Central Region Governing Board meeting was brought to order at 1:34 pm. The meeting was located at 12007 190th Street, Monticello, Iowa and by Zoom Online Meeting.

Board Members: *WAYNE MANTERNACH JONES CO | ANN MCDONOUGH DUBUQUE CO | BEN ROGERS LINN CO | DUANE HILDEBRANDT BREMER CO | GARY BIERSCHENK BENTON CO (ABSENT) | GARY GISSEL BUCHANAN CO | PAT HEIDEN JOHNSON CO | SHIRLEY HELMRICHS DELAWARE CO | JOHN GAHRING IOWA CO (ABSENT) | DIANE BRECHT (ABSENT) AND JENN DAY DELAWARE ADVISORY COMMITTEE*

M/S/C: Ben Rogers and Pat Heiden to approve the previous regional governing board meeting minutes.

Jan Heidemann presented an update & orientation on the voting procedures in accordance with the revisions to the 28E agreement. Graph presentation of the structure and roles of the Children’s Advisory Committee. Explanation of voting rights for each action and each board member; Board of Supervisors will have the voting rights for all actions, other board members will be able to vote on items that do not include financial actions as noted on the agendas.

Jan Heidemann explained the requirements of the Conflict of Interest Statements that need to be signed by each board member. It was requested that these statements be sent by regular mail and returned in the same fashion. **M/S/C:** Ann McDonough & Ben Rogers to have statements sent and returned by mail.

Jenn Day presented the advisory report. Some members are up for reappointment, the committee would like board approval to continue the terms of the following members:

- Theresa Phillips – Iowa County
- Lorri Regan – Dubuque County
- Andrea Behrens – Benton County
- Elley Gould – Johnson County
- Jeanine Scandridge – Iowa County

M/S/C: Ben Rogers & Pat Heiden to approve reappoint the members.

Julie Davison requested approval of claims in the total amount of \$1,452,473.43, which includes 4 quarterly reimbursements and fund balance projects in the amount of \$34,248.50. **M/S/C:** Duane Hildebrandt & Gary Gissel to approve all claims presented.

Deb Seymour Guard presented FY20 ECR County Reimbursement Requests:

- Benton County \$44,026.87
- Bremer County \$44,394.31
- Buchanan County \$85,095.54
- Dubuque County \$110,878.06
- Iowa County \$21,350.75
- Johnson County \$168,096.68
- Jones County \$61,653.97

M/S/C: Shirley Helmricks and Ben Rogers to approve the reimbursement requests.

Deb Seymour Guard requested approval of the June 2020 Financial Statements. The total FY20 revenues were \$21,228,035, which is 83% of the budget. The total FY20 expenditures were \$18,909,998, which is 74% of the budget. The total fiscal agent cash balance as of 6/30/2020 was \$5,782,910. **M/S/C:** Ben Rogers and Duane Hildebrandt to approve the 2020 Financial Statements.

Deb Seymour Guard requested payment in the amount of \$15,369.42 to the Region Fiscal Agent for the 4th quarter. **M/S/C:** Ben Rogers & Pat Heiden to approve financial payment.

Jody Jansen presented two provider contracts for renewal; Iowa Northland Regional Transit Commission and the University of Iowa Hospitals & Clinics. These are annual contracts. Price increases reviewed and discussed. All new contracted at reviewed prior to approval by our legal representative. **M/S/C:** Ann McDonough & Gary Gissel to approve the contracts.

Mae Hingtgen reviewed the ECR Management Plan Revision Request. Management plan passed at the May ECR board meeting. It was then approved unanimously by the MHDS Commission in June. A final review by the Iowa Department of Human Services Director was not passed due to a conflicting language issue. Alternate sentence: “Core Services for Children and Adults will be prioritized by the East Central Region. Additional services will be provided based in the availability and source of funds”. **M/S/C:** Duane Hildebrandt & Ben Rogers to approve alternate sentence for plan revision.

Jan Heidemann requested the retirement of the ECR By-Laws due to the change in the 28E agreement. Review by Brett Nitzschke, ECR Attorney, recommendation is there is a redundancy in the 28E Agreement that the By-Laws are not also needed, it is rare to have both. **M/S/C:** Pat Heiden & Ben Rogers to rescind the ECR By-Laws.

Mae Hingtgen presented the CARES Act distribution plan provided at the Governor’s direction to Mental Health and Disability Services. ECR would like funds to go to mental health concerns to address gaps that were revealed by the pandemic. At this time, funds can be spent retroactive beginning March 1st, 2020 through December 30th, 2020. The 1st priority with these funds is that we comply with the federal guidelines and the 2nd is this provides an opportunity to have additional funds which align with the ECR Strategic Plan. Some of the gaps identified are:

- Population Groups that need brain health support, including those effected by the pandemic
 - o Children
 - o Elderly
 - o Health Care Workers
 - o School Staff
 - o Law Enforcement
 - o Technology Needs Provider Agencies

Mae Hingtgen presented an immediate project to fill a gap already identified; Brain Health Support for the Regional School Staff Project. CEO recommendation to implement project quickly since schools will begin resuming soon. **M/S/C:** John Gahring and Duane Hildebrandt to approve proposal to move forward with consideration of other areas of focus and defining the proposal. Approve email vote for the Brain Health Support for the Regional School Staff Project RFP bid to take place next Thursday, August 6th by 5:00 PM. Voting by email was amended after the meeting to an online zoom meeting.

Mae Hingtgen presented the CEO Update; introduction of the newly hired Administrative Assistant. Also an acknowledgement to the Coordinators for all they have taken on and new challenges over the past few months. Extending a thank you to all of them publicly for their hard work.

Public comment- none

The meeting adjourned at 3:16 PM.

Minutes submitted by Chelle Klootwyk, Administrative Assistant

Board Chairman, Wayne Manternach

Signature