

The June 24<sup>th</sup>, 2021, Mental Health/Disability Services of the East Central Region Governing Board meeting was brought to order at 1:02 pm. The meeting was located at the Jean Oxley Public Services Building, 935 2<sup>nd</sup> St. SW, Cedar Rapids and by Zoom.

Board Members: GARY BIERSCHENK BENTON CO | DUANE HILDEBRANDT BREMER CO | GARY GISSEL BUCHANAN CO | JEFF MADLOM - ALTERNATE DELAWARE CO | ANN McDONOUGH DUBUQUE CO | JOHN GAHRING IOWA CO (ABSENT) | PAT HEIDEN JOHNSON CO | NED ROHWEDDER JONES CO | BEN ROGERS LINN CO | DIANE BRECHT ADULT PROVIDER REP | JENN DAY ADULT & FAMILY PEER REP | AMY GRASK CHILDREN'S PROVIDER REP | MELISSA O'BRIEN CHILDREN'S EDUCATOR REP | ANGELA ZIMPHER PARENT REP

**M/S/C:** Rohwedder & Gissel to approve the June Regional Governing Board agenda.

**M/S/C:** Gissel & Bierschenk to approve the May minutes of the Regional Governing Board meeting.

No conflict of interest regarding agenda items.

Diane Brecht presented an Advisory Committee report sharing information provided by Mae Hingtgen about SF619 and discussion on funding that could be utilized to support the workforce, also the peer support services that need funding and the value they bring. The Advisory Committee will have more discussion on the ECR Priorities and Strategic Plan. Reviewing the committee bylaws established there is some direction on committee terms. This will be revisited at the July RGB meeting. Mae Hingtgen asked the committee to consider the bylaws be rescinded like the RGB has done, any revisions that need to be made can be included in the 28E Agreement that is currently established. A recommendation will be provided at the July meeting. Discussion on resuming in person meetings next month.

Julie Davison requested approval of May claims in the amount of \$1,385,650.95. Fund balance projects in the amount of \$126,187.90. There were 2 quarterly reimbursements and a quarterly payment to the fiscal agent. Total CARES in the amount of \$324,876.07. **M/S/C:** Rogers & McDonough to approve the May claims presented.

Deb Seymour-Guard requested approval of the May Financial Report. Regular operations budget excluding CARES Act funds is \$20,587,010. Regular operations revenue budget at \$19,035,602 (92%). Fund Balance Project budget is \$666,500. Fund Balance revenue is \$2,621,262 (393%). Total revenue budget is \$21,253,510. Total revenue less CARES Act is \$21,656,864 (over 100%). Total CARES Act cash expenditures are \$2,706,777. Fund Balance Project budget is \$666,500 with total expenditures at \$2,050,717 (308%). Regular operations budget is \$20,587,010, with expenditures of \$12,191,110 (59%). Overall expenditure budget is 80%. Today is the last day to pay claims and notification from the Fiscal Agent indicated we were over our spending authority and one claim was withheld. Julie Davison shared contributing factors of the overages were due to CARES Act funds and a large payment to one of the Access Centers. Cash balance is \$16,192,346. **M/S/C:** McDonough & Rohwedder to approve the May Financial Report.

Deb Seymour-Guard presented the FY20 audit prepared by Eide Bailly for approval and requested payment in the amount of \$625 for the state filing fee of the audit. The net position of ECR is \$14,472,140, the change is a decrease in the amount of \$12,024,046 from 2019.

A few adverse opinions expressed, which have been noted years prior.

- Reporting of unearned but unused vacation & sick leave hours.
  - This information is captured by each county in their individual audits.
- Omitting the management discussion & analysis.
  - RGB previously approved to allow the notation in the audit.

Two material weaknesses noted:

- Significant prior year expenditure after accrual
  - Plans to monitor this very closely.

- Internal control system to provide financial statements.
  - Reconciling county with regional audits.
- Timely publishing of minutes.
  - This issue has been addressed including proper signatures.

**M/S/C:** McDonough & Rogers to approve the FY20 Audit, including payment in the amount of \$625 to file with the state, publish the news release, and Edie Bailly invoice for payment.

Mona Onken presented the Benton County Fund Balance Project request in the amount of \$20,000 to assist in covering the salary & benefits of an access hub employee. The current staff member hired for the position has a higher degree than the prior person in the position and benefits are needed. **M/S/C:** Rogers & Rohwedder approve the payment for FY22.

Mae Hingtgen presented reports for the Johnson and Linn County Access Centers. She noted both are meeting the expectations that were initially anticipated. Abbey Ferenzi and Erin Foster were present to answer questions about the information reported; including number of people served, demographics, and outreach. Both spoke about the re-admit process for each facility. The FY22 contracts and rates were presented. The contracts are the exact same as previously approved in April and May.

**M/S/C:** Rogers & McDonough approve the Guidelink contract and rate of \$400,000 for FY22. **M/S/C:** Rogers & McDonough approve the Linn County Mental Health Access Center contract and rate of \$600,000 for FY22.

Ann Williams presented the FY22 Provider Contracts. A summary of the 76 contracts were provided as well as the rates for each, including last year's rates for comparison. The providers of services that are not supported by Medicaid are required to complete a cost report. An internal contracting team was organized and provided information. One thing that is being done differently this year is adhering to the requirements of the region: more details from providers and certifications. The negotiation process will begin a little earlier in the year to allow for more discussion. Some highlights of the negotiation process were the bridge funding Act Programs have ended and eliminating duplication of services. **M/S/C:** Rogers & Gissel approve the provider contracts and rates.

Leslie Carpenter presented information on the Assisted Outpatient Treatment Program and Civil Mental Health Court. Leslie shared a slide with information about what AOT means and shared her personal story that led her to advocate for this. A video was presented sharing information about anosognosia, in which a person has a lack of insight into one's own illness, along with several moving stories. Leslie provided her contact and mentioned her willingness to stay in contact with the RGB to provide updates and requests for funding for support if needed.

The CEO discussed the Mental Wellbeing Project continuation for FY22. Previously approved mental wellbeing sessions were paid with CARES Act funding for anyone in the region presenting issues from the pandemic. Mae expressed that although the CARES Act funding will no longer be available, the issues people are experiencing from the pandemic continue. CEO Recommendation is to continue funding for this project through FY22. Hillcrest and Abbe Health would continue to be the providers for this project. There has been a recent surge of advertising for this project, and it is anticipated that the number of people that will utilize this will increase. **M/S/C:** Rohwedder & Gissel approve the project for first quarter of FY22 with the expectation that data be presented quarterly.

Mae Hingtgen provided CEO updates on SF619 with a summary from the Department of Human Services. One noted clarification is the fund balance determination; remaining funds FY22 (cash in the bank) divided by FY22 expenditures will factor the fund balance. This is notable as our expenditures for FY22 will be higher than FY21. A good discussion from the Advisory Committee meeting was about local funding being spent on local efforts. The CEO and Gary Grant will advocate for funding to stay local and will be included in the legislative priorities. Proactive expenditure planning will be reviewed on a monthly basis with projections for more clarity.

A tentative date to review the performance-based contracts will be provided in August 2021 for submission of the report in January 2022. Mae spoke about the requirement that this bill mandates each county levy to be set at \$21.14.

The CEO gave an update on the CARES Act funds outlining the current number of expenditures and sharing a spreadsheet detailing where the funds were spent. The data also showed the amount of the unspent CARES Act funds which are required to be returned to the state by June 30<sup>th</sup>, 2021. Mae presented a request from Polk County for consideration by the RGB to share with them any unspent dollars in the amount of \$483,000. The ability to issue these funds would not be possible due to the deadline date to return the funds to the state and the status of the region already being over the spending authority.

Jan Heidemann provided information on the Governor's proclamation about open meetings, due to expire June 26<sup>th</sup>, 2021. Jan clarified that in person meetings will resume with the July 2021 meeting if an extension of the proclamation is not made. All 12 board members will need to be in person, with the exception that the 28E agreement allows each board member to attend by electronic means twice (2) times per year.

The annual HIPAA training video was presented to the RGB members.

ISAC HIPAA Program renewal was introduced for consideration by Jody Bridgewater. Some services provided with this include:

- ECR staff HIPAA 101 training
- 5 Hours of consultation
- Quarterly newsletter, webinar access for HIPAA topics

**M/S/C:** McDonough & Rogers approve the program renewal in the amount of \$1,750.

Ann Cameron Williams gave an update on the ARPA Task Force. The first meeting took place, and a purpose was developed; to review identified ARPA federal funding opportunities and provide input if the opportunity is a good fit for the ECR current program offerings along with recommendations on approaching the federal government for funding. A process for this was developed and outlined.

The CEO opened discussion for a date change to the Regional Governing Board Meeting in August due to a conference conflict that many members of the ECR attend. Recommended date is to meet on Wednesday August 18<sup>th</sup> at the same time. **M/S/C:** McDonough & Rogers approve the date change for the August RGB meeting to Wednesday, August 18<sup>th</sup>.

Public Comment:

Ben Rogers spoke about the former regional CEO's services last week, expressing there were several members from the ECR staff in attendance and it was a phenomenal service with stories of Mechelle's life, including her career and leadership of the ECR.

The meeting adjourned at 3:22 PM.

These minutes were approved by the Regional Governing Board.



Signature

Board Chairman, Duane Hildebrandt



Signature

Submitted by: Chelle Klootwyk, Administrative Assistant