

The July 22nd, 2021, Mental Health/Disability Services of the East Central Region Governing Board meeting was brought to order at 1:00 pm. The meeting was located at the Jean Oxley Public Services Building, 935 2nd St. SW, Cedar Rapids and by Zoom.

Board Members: GARY BIERSCHENK BENTON CO | DUANE HILDEBRANDT BREMER CO | GARY GISSEL BUCHANAN CO | SHIRLEY HELMRICHS - DELAWARE CO | ANN McDONOUGH DUBUQUE CO | JOHN GAHRING IOWA CO | PAT HEIDEN JOHNSON CO | NED ROHWEDDER JONES CO | BEN ROGERS LINN CO | DIANE BRECHT ADULT PROVIDER REP | JENN DAY ADULT & FAMILY PEER REP | AMY GRASK CHILDREN'S PROVIDER REP | MELISSA O'BRIEN CHILDREN'S EDUCATOR REP (ABSENT) | ANGELA ZIMPHER PARENT REP (ABSENT)

M/S/C: Rohwedder & Rogers to approve the July Regional Governing Board agenda.

M/S/C: Bierschenk & Gissel to approve the June minutes of the Regional Governing Board meeting.

No conflict of interest regarding agenda items.

Diane Brecht presented an Advisory Committee report with a recommendation from the committee to suspend the bylaws for one year to allow for more discussion and work towards incorporating the bylaws into the ECR 28E Agreement. One barrier for the committee is the committee term compliance with the bylaws. More discussion on the revision of terms needs to take place. The suspension of the bylaws will allow current members to stay on for a one-year appointment. The goal of the committee is to bring fresh perspectives to the committee and having the terms defined a little better will allow this and also help to keep the committee members in place if there is not a new applicant. **M/S/C:**

McDonough & Gahring suspend the committee terms of the Advisory Committee by-laws for one year.

M/S/C: McDonough & Gahring to approve the reappoint of the Chair and Vice Chair for the Advisory Committee for one year.

Diane Brecht recommended for appointment a new committee member, Cody Brickman. Cody would be a provider representative for Buchanan County. **M/S/C:** McDonough & Gahring to approve the applicant for the committee from Buchanan County.

Julie Davison requested approval of June claims in the amount of \$4,260,683.53. Total CARES Act funds in the amount of \$1,145,979.31. Total fund balance projects in the amount of \$1,240,426.57. There were 4 quarterly reimbursements. **M/S/C:** Rogers & Rohwedder to approve the June claims presented.

Deb Seymour-Guard requested approval of the June Financial Report with more detailed information and charts for the financials. Regular operations budget is \$20,587,010. Regular operations revenue is \$1,677,385. Year to date is \$20,712,988 (100%). Fund Balance Project budget is \$666,500. Year-to-date is \$2,747,381 (412%). Fund Balance Projects are at 13% and CARES Act are at 27%. Regular operations expenses are \$20,587,010. A total for June in the amount of \$1,882,101 with year-to-date expenditures at \$14,130,518 (69%). Fund Balance Projects budgeted at \$666,500. In the month of June \$1,240,427 or year-to-date expenditures in the amount of \$3,285,553 (493%). CARES Act expenses in the amount of \$1,138,155 with year-to-date in the amount of \$3,793,217. Total expense budget is at 100%, with a breakdown of regular operations (66%), Fund Balance Projects (15%), and CARES Act (18%). The fiscal agent cash balance was \$13,735,167. A chart for the FY21 ending cash balance for each county was provided along with a chart comparison of FY20 vs FY21 expenses – regular operations. A Fund Balance Project status was provided for each county. **M/S/C:** Helmricks & Gissel to approve the June Financial Report.

Deb Seymour-Guard presented the 4th quarter payment to the fiscal agent in the amount of \$13,466.14 with 538 checks written. **M/S/C:** Rohwedder & Gahring to approve the payment to the fiscal agent.

Deb Seymour-Guard presented the 4th quarter county reimbursements.

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|-----------|-------------|-----------|--------------|
| • Benton | \$42,809.47 | • Johnson | \$177,918.33 |
| • Dubuque | | • Jones | \$54,997.96 |
| • Iowa | \$21,658.95 | | |

M/S/C: Gahring & Gissel to approve the reimbursements.

Julie Davison presented the Buchanan County Fund Balance Project request in the amount of \$60,000 for the continuation of psych medication in the jail. In FY23 these expenses will go back to the jail.

M/S/C: Gahring & Gissel approve the payment for FY22.

The CEO gave a final report on the CARES Act funds. A spreadsheet was shared detailing funds budgeted, authorized, total amount spent as of 6/30/21, and amounts unclaimed. The total amount of CARES Act funds issued to the East Central Region was \$5,700,926. A check in the amount of \$820,777 was returned to the state as unspent funds. There is an amount of \$250,000 that was returned but requested to be used for a research project through the University of Iowa that is still awaiting approval or denial from the Governor.

Mae Hingtgen provided CEO updates on SF619 on where the region is currently. The finance director will work with Mae to have financial monthly reporting. Highlights of the update:

- Ending FY21 included a breakdown of the cash fund balance for each county with a combined total of \$21,356,850.
- Revenue Forecast for FY22 remaining expenses and cash fund balance.
- Budget Options:
 - Return all amounts over 40% to the state Incentive Fund
 - Includes all state funding and 1.8 million in local funds
 - Increase local fund balance projects determined
 - Plans for expansion due 9/30/21
 - Increase FY22 regional budget by at least \$3,376,751
 - Updated strategy approved in September 2021
- Brainstorm service development and expansion
 - Provider input to identify needs
 - Staff sign on bonus & longevity
 - Expanding children's services
 - Homeless population increase
 - Access Centers
 - Concerns about a budget amendment & state approval
 - Workforce
 - Higher education and tuition support

Public Comment: None

The meeting adjourned at 2:22 PM.

These minutes were approved by the Regional Governing Board.



Signature

Board Chairman, Duane Hildebrandt



Signature

Submitted by: Chelle Klootwyk, Administrative Assistant