

The July 28th, 2022, Mental Health/Disability Services of the East Central Region Governing Board meeting was brought to order at 1:01 pm. The meeting was located at Kirkwood – Linn County Regional Center, 1770 Boyson Rd., Hiawatha, IA 52233 and by Zoom.

Board Members: *GARY BIRSCHENK BENTON CO | DUANE HILDEBRANDT BREMER CO | GARY GISSEL BUCHANAN CO | SHIRLEY HELMRICHS DELAWARE CO | ANN MCDONOUGH DUBUQUE CO | JOHN GAHRING IOWA CO | PAT HEIDEN JOHNSON CO - ABSENT | NED ROHWEDDER JONES CO | BEN ROGERS LINN CO | DIANE BRECHT ADULT PROVIDER REP | JENN DAY ADULT & FAMILY PEER REP | AMY GRASK CHILDREN'S PROVIDER REP (ABSENT) | MELISSA O'BRIEN CHILDREN'S EDUCATOR REP (ABSENT) | ANGELA ZIMPHER PARENT REP (ABSENT)*

M/S/C: McDonough & Rohwedder to approve the July Regional Governing Board agenda with the addition of appointment of Regional Governing Board members to the Legislative Committee.

M/S/C: Rogers & Gissel to approve the previous meeting minutes of the Regional Governing Board.

No conflict of interest regarding agenda items.

Diane Brecht presented an Advisory Committee update at the meeting there was a particularly good discussion on services and new services that are fee for service but still need to be staffed for availability, the fire house model of care. This model of care being sustainable and the financial impact. Implementation of this model of care, who would fund and who is responsible. Ben Rogers shared his comments from the meeting and recommendation for an ad hoc committee with representation from urban and rural to look at service models, collaborative approaches, and make proposal recommendations. Diane noted that consideration needs to be at a state level also. Jessica Gulick will not continue on the committee, but Stephanie Brooks applied for the Bremer County Provider Representative. Stacie Lane-O'Brien was appointed as an At-Large representative and consideration for her to represent Linn County as a Peer Family Member. The ECR Advisory Committee chair and vice chair were re-appointed with Diane Brecht as chair and Jenn Day as vice chair.

M/S/C: Gahring & Rohwedder to approve the re-appointment of the ECR Advisory Committee.

Julie Davison requested approval of June claims in the amount of \$4,085,214.36. Fund Balance Projects in the amount of \$898,237,42. There were two third quarter reimbursements in the amount of \$164,648.79 and the 1st quarter payments to the counties in the amount of \$959,443.55.

M/S/C: Rogers & Gahring to approve the June claims presented.

Deb Seymour-Guard presented the June Financial Report with total revenues at \$2,698,239 with a county payout to the region at \$2,674,016. Regular operations expenses are \$3,131,646 with a YTD and fiscal year cash ending total \$19,453,626 (69%). Fund Balance Project expenses are \$953,569 with YTD total \$3,667,240 (57%). The month of June overall expenses were \$4,085,214 with a YTD and fiscal year-end cash balance total \$24,123,939 (70%). FY22 revenues exceeded expenses \$2,786,933.36. Fiscal agent cash balance is \$16,522,100.35. FY21 Services & expenses paid \$3,538,784 with FY22 expenses as of July 1st in the amount of \$2,059,908 in accruals. 86% of Fund Balance projects have been paid and 77% of accrued Service Development & Expansion Projects. July paid expenses as of today are \$2,218,870 (8%) on target.

M/S/C: Gahring & Helmricks to approve the June Financial Report.

Deb Seymour-Guard presented the 4th quarter payment to the fiscal agent in the amount of \$13,340.99 with 533 checks issued. Fiscal Agent earned interest \$24,771.94 with FY22 YTD \$85,907.89 and expenses of \$48,683.35.

M/S/C: Rogers & McDonough to approve the payment to the fiscal agent.

Ann Cameron Williams presented contracts for the access hub in Benton County and for the access centers in Linn and Johnson Counties for operational support.

M/S/C: Gahring & Helmricks approve the contracts.

Jan Heidemann provided a final draft of the 28E Agreement having all nine counties review and seven of them providing notes and suggestions. The draft will be provided to each of the counties Board of Supervisors for consideration and for the Regional Governing Board to sign at the August meeting for submittal to the state.

M/S/C: Gahring & Gissel approve the 28E Agreement to be considered by each county.

Steven Spears with the University of Iowa presented phase one of a Gap Analysis Report including information in the areas of literature review, the ECR community profile, mobility inventory, focus groups, and survey development. Phase two will include survey dissemination, analysis of survey results, provider follow-up, and conclude in a final report with recommendations.

Alex Baum with the Community Foundation of Greater Dubuque presented a Resource and Referral Platform Evaluation Report that had approximately seven months of data. Referral platforms were reviewed and the groups providing them. Alex shared the findings of the report as well as a few ideas for improvement and recommendations.

Mae Hingtgen opened discussion on the signing authority for regional contracts. Mae provided reference for the board as discussed with the regional attorney; the CEO can sign contracts at the directive of the board and for the prudent, timely, and efficient operations. At the September 2021 Regional Governing Board meeting approval was given for the CEO to sign operational contracts within approved budget. Contracts that include implementation or affect people served should be approved by the board and signed by the board chair.

M/S/C: Gahring & Gissel to approve the CEO to sign contracts that do not have a monetary value. **Nah:** McDonough.

Due to the prior motion Mae Hingtgen presented a contract for Powers of Communication for regional communications.

M/S/C: McDonough & Rohwedder to approve the ECR CEO to sign the contract for Powers of Communication.

Mae Hingtgen provided some feedback about centralized administration in the region.

Directive is to bring back discussion at a future meeting on a regional purchase card and have the finance committee evaluate the cost occupancy allocation for recommendation at a future meeting.

The CEO gave an update on the FY23 Priority Initiatives with committee member assignments.

Duane Hildebrandt opened consideration for appointment the members of the Regional Governing Board to the Legislative Committee for FY23.

M/S/C: Gahring & Rohwedder to approve appointment of Duane Hildebrandt and Ben Rogers to serve on the Legislative Committee with Pat Heiden to remain & Shirley Helmricks to be her alternate if needed.

Public Comment:

Ann McDonough spoke about the future county elections and impact to the Regional Governing Board.

Gary Bierschenk noted the need for orientation for newly appointed members. Mae Hingtgen expressed there is work being done for a more formal process.

The meeting adjourned at 3:07 PM.

These minutes were approved by the Regional Governing Board.



Signature

Board Chairman, Duane Hildebrandt



Signature

Submitted by: Chelle Klootwyk, Administrative Assistant